

**Commack Union Free School District  
Board of Education Meeting Minutes  
Thursday, May 9, 2024  
Generated by Debbie Virga**

Board Members Present: Justin Varughese, Steve Hartman, William Hender, (only in public) Gus Hueber

Board Members Absent: Sue Hermer

Administration Present: Dr. Jordan Cox, Laura Newman, Tim Russo, Scott Oshrin

Counsel Present: Mr. Eugene Barnosky, Ms. Mara Harvey

**OPENING OF MEETING**

Meeting called to order by Mr. Varughese at 6:00 p.m.

**EXECUTIVE SESSION**

- a) Pending litigation in the matters of Conroy v Commack UFSD
- b) Negotiations conducted pursuant to the Taylor Law involving nurses
- c) The financial history of particular non-aligned personnel
- d) The employment history of particular non-aligned personnel
- e) Matters leading to the discipline of a particular security guard
- f) Seeing legal advice from the board's attorney

Motion to approve executive session made by Steve Hartman, seconded by Gus Hueber and carried unanimously (3-0)

Motion to exit Executive Session and return to Public Meeting at 7:50 p.m.

Motion made by Steve Hartman, seconded by Gus Hueber and carried unanimously (3-0).

**A. OPENING OF MEETING - PUBLIC MEETING**

Meeting called to order by Mr. Varughese at 8:00 p.m.

1. Pledge of Allegiance

**B. OPENING CEREMONIES**

1. Roll Call

2. Student Recognition

- a. Legislative Advocacy Committee
- b. Future Business Leaders of America State Leadership Competition
- c. Mock Trial Team – Made it to the Final Four

### **C. ADMINISTRATIVE REPORT**

1. Policy Review
2. State of the District – Art and Music Programs and Summer Programs
3. Budget Hearing

### **D. COMMITTEE REPORTS**

1. Multi-Cultural Committee

### **E. BOARD OF EDUCATION MEETING STATEMENT**

### **F. PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

- None

### **G. CORRESPONDENCE**

- Acknowledged Correspondence

### **H. DONATIONS**

Accepted the donations to:

- a. Commack Road Runners Club - \$500.00 to the District to subsidize costs associated with the rental of a portable bathroom for the Suffolk Boys Track Invitational held on April 20, 2024 - Deposit \$500.00 to A1620-505-00-000
- b. Suffolk County Cross-Country and Track Coaches Association, Inc. - \$1,400.00 to the District to subsidize costs associated with the rental of a portable bathroom for the Suffolk Boys Track Invitational held on April 20, 2024 - Deposit \$1,400.00 to A1620-505-00-000
- c. The Ryan T. Horodnicki Memorial Fund - Four outdoor games (two Connect 4 and two Corn Hole) to Rolling Hills Primary School - Valued at \$540.00
- c. Box Tops for Education - \$11.30 to Wood Park Primary School to purchase classroom supplies - Deposit \$11.30 to CM104009

Motion made by Steve Hartman, seconded by Gus Hueber  
Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber  
Final Resolution: Motion Carried (4-0)

**I. MINUTES**

Approved the Minutes from the April 18, 2024 Board of Education Meeting

Motion made by Steve Hartman, seconded by William Hender  
Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber  
Final Resolution: Motion Carried (4-0)

**J. PERSONNEL**

Upon the recommendation of the Superintendent of Schools, the Board of Education approved the Personnel Matters.

Motion by Steve Hartman seconded by William Hender  
Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber  
Final Resolution: Motion Carried (4-0)

**K. CONSENT AGENDA-NEW BUSINESS**

1. Approved Consent Agenda items as presented and/or amended 2-14
2. Approved the resolution transferring of employee #10427 from Commack UFSD to Bond Schoeneck & King.
3. Approved to change the Board of Education meeting date from August 15, 2024 to August 22, 2024.
4. The Board of Education approved the following bids:

BID #	Name of Bid	Award Recommendation	Reason
24-5	School Agenda Books	School Date Books	low bidder
24-7	Printing of Calendar & Newsletter	Courier Printing Corp	low bidder
24-8	Mason Supplies	split award	low bidders by item

5. Approved the Hold Harmless Agreements with the Town of Huntington and the Town of Smithtown for the District's Homecoming Parade on September 21, 2024 (with a rain date of November 2, 2024).

6. Approved the obsolescence and disposal of the listed item.

a. Wood Desk -- Tag Nos: 31-0458 / 96-04580 / 006347 -- Located in Hubbs Warehouse -- Desk is very old, broken drawers are unrepairable

7. Approved the 2023-2024 contract with the listed school district for students who reside in the Commack UFSD and attend private/parochial schools in the listed school district, and authorize the President of the Board to sign same.

a. Hauppauge UFSD

8. Approved the contract, and rider where applicable, with the listed vendors for their services for the 2024-2025 school year and authorize the President of the Board to sign same.

a. Michael Cunningham, Speech-Language Pathologist, P.C. - Assistive Technology Consultation and Augmentative Communication Consultation

b. NYSARC, Inc., Suffolk Chapter - Special Education program at AHRC Suffolk

c. The Children's Center at UCP - Related Services / SEIT Sessions

9. Approved the NYSED Application for Examination and Approval of Final Plans and Specifications Form for the 2019 Bond Project Bloomberg Lab (008-035) at Commack High School and authorize the President of the Board to sign same.

10. Approved the following field trip:

a. FBLA Nationals

Orlando, Florida

June 28 - July 3, 2024

Commack High School

11. Adopted the BOCES Joint Municipal Cooperative Bidding Resolution granting Western Suffolk BOCES the authority to act on our behalf to prepare and solicit bids and requests for proposals for Tutorial & Special Education Services, and authorize the President of the Board to sign same.

12. The Board of Education hereby approve the attached Settlement Agreement and authorizes the Board President to sign same.

13. The Board of Education approved the first reading of Policy #1640 - Absentee, Military, and Early Mail Ballots, and upon the recommendation of the Superintendent of Schools, the Board of Education approve the 2nd reading and moves to adopt the policy tonight.

14. The Board of Education approved the memorandum of agreement between the Commack Union Free School District and the Commack Teachers Association and "Nurses" and authorize the Board President sign same.

Motion made by Steve Hartman, seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber

Final Resolution: Motion Carried (4-0)

#### **L. CONSENT AGENDA – LEGAL**

None

#### **M. ITEMS REMOVED FROM CONSENT AGENDA**

None

#### **N. NEW BUSINESS**

None

#### **O. BOARD BUSINESS**

1. Acknowledged Statement rendered by Bond, Schoeneck, & King, PLLC for the month ending March 31, 2024 in the amount of \$17,191.74
2. Acknowledge receipt of the Internal Claims Auditor's Monthly Update – April 5, 2024 to April 19, 2024
3. Acknowledge receipt of the March 2024 Financial Reports listed below.

- Budgetary Transfer
- Budget Status - Detail
- Budget Status – Function Code
- Revenue Status Reports
- Trial Balances
- Cash Flow Report
- CD Rates Report
- Treasurer Reports
- Collateral Statement Summary

4. Acknowledge receipt of Committee on Special Education: 4/19/24; 4/29/24; 4/30/24; 5/1/24; 5/2/24; 5/3/24; 5/6/24; 5/7/24; 5/8/24; 5/9/24.

Acknowledge receipt of Committee on Preschool Special Education: 4/30/24; 5/1/24; 5/3/24; 5/7/24; 5/8/24.

## 5. Announcement of upcoming Board Meeting

The Board of Education of the Commack Union Free School District shall hold its External Audit Planning Meeting on Thursday, May 16, 2024 at 6:00 pm. The next Regular Meeting will be on Thursday, June 6, 2024 at 6:30 p.m. at Commack High School, 1 Scholar Lane, New York. It is anticipated that the Board will make a motion for the purpose of adjourning into Executive Session at this time and at 7:30 p.m. the Board will reconvene in Public Session for the purpose of holding its Regular Business Meeting.

### **P. PUBLIC PARTICIPATION**

- Comments on the de-escalation rooms
- Thanking the teachers
- Thank the Nurses

### **Q. ADJOURNMENT**

Motion to adjourn into Executive session at 9:20 for the purposes of

- Employment history of particular non-aligned persons
- To obtain legal advice

Motion made by Steve Hartman, seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber

Final Resolution: Motion Carried (4-0)

Motion to exit executive session at 11:11 pm

Motion made by Steve Hartman seconded by Gus Hueber

Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber

Final Resolution: Motion Carried (4-0)

Motion to adjourn public session at 11:11 pm

Motion made by Steve Hartman seconded by William Hender

Aye: William Hender, Justin Varughese, Steve Hartman, Gus Hueber

Final Resolution: Motion Carried (4-0)